

Aston A. Henry, Supervisor

managing risk with responsibility

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Telephone:

Risk Manage	ement Department	Fax: 754 321-1	917
January 22, 2	2013 Signature on File	For Custodial Supervisor U	se Only
TO:	Debra Friedman, Principal Oakridge Elementary School	Custodial Issues Addresse Custodial Issues Not Addresse	
FROM:	Richard Rosa, Project Manager Facilities Design and Construction		
SUBJECT:	Indoor Air Quality (IAQ) Assessment		

On January 17, 2013 I conducted a follow up assessment at **Oakridge Elementary School**. Attached are findings and recommendations for further assessment, remediation, or corrective actions needed.

The IAQ Assessment did not identify any existing conditions significantly impacting IAQ or presenting immediate health and safety concerns to building occupants. However, due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to allergens and / or conditions noted during the evaluation. Therefore, to further improve IAQ, prevent development of future IAQ-related problems, and to reduce the potential for IAQ-related complaints by building occupants, the IAQ Assessment Team recommends appropriate follow up of any item/s identified and noted in the attached evaluation.

Please ensure that your Head Facilities Serviceperson receives a copy of this correspondence so that the recommendations requiring their attention can be addressed. In an attempt to separate IAQ issues from general maintenance items, the attached assessment may contain direction for site based staff to generate a work order through COMPASS. Within two weeks a representative from the Custodial/Grounds Department will conduct a follow-up visit to ensure that all site based custodial issues have been appropriately addressed.

Should any questions arise, or if the current concerns continue after the attached recommendations have been addressed, please feel free to contact us at 754-321-1907.

cc: Directors, School Performance & Accountability
Shelley Meloni, Executive Director, Facilities Design and Construction
Mark Dorsett, Manager, Zone 1, Physical Plant Operations Division
Roy Norton, Manager, Custodial/Grounds, Physical Plant Operations Division
Aston Henry, Supervisor, Risk Management
Sonja Coley, Senior Project Manager, Facilities Design and Construction
Broward Teachers Union
Federation of Public Employees

RR/tc Enc.

IAQ Assessment

	Oakridge Eleme	entary Evaluation I	Date January 17, 2013	Time of Day	1:15
Outdoor Conditions	Temperature	75 Relati	ive Humidity 77.4	Ambient CO2 4	07
Fish Temper 604 73.		Relative Humidity 46.8	Range Co		ccupants
Noticeable Odor Ceiling 2' x	No 4'	Visible water damage / staining?	Visible microbial growth?	Amount of material affected	
Walls Transite Floor 12" x 12"		No No	No No		
=	Yes Yes	HVAC Supply Grills Clean Inside of Supply	Yes	HVAC Return Grills Clean Inside of Return	Yes
	Yes Yes	Duct Clean Ceiling at Supply Grills Clean	N/A N/a	Duct Clean	N/A
_	Yes No	Exhaust Fans Working Drain Traps We		Unapproved Chemicals / Cleaners in Room	No
Room Cluttered	No	Food if Stored in Room i in Sealed Containers	Yes	Air Fresheners in Room	No
Mechanical Equipmen	ly N/A	r unit in classroom Filters Clean		Mechanical Room Clean Inside of HVAC Unit Clean	N/A
Condensate Pan Cle Fresh Air Intake Location	on Thru	Cooling Coil Clean exterior wall, back of f		Fresh Air Intake Free of Obstruction	Yes
	floor unit, supp	ly vents are located on		I the return is located by the orders to clean the floor u	
Corrective Actions to	be Completed b	y Site Based Staff ▼	Corrective Act	ions to be Completed by PF	PO ▼
		▼			▼
		V			▼
		▼			▼
		▼			▼